



**PARK RIDGE
COMMUNITY CHURCH
2020 ANNUAL REPORT**

PARK RIDGE COMMUNITY CHURCH

Celebrating unity in Christ and diversity in faith

2020 Meeting Agenda

MAY 3, 2020 – FOLLOWING 10:00 AM SERVICE, ONLINE MEETING

Google Hangout: <https://meet.google.com/gxp-dquy-gxn>

Join by Phone: (240) 544-6324 PIN: 441 993 233#

Call to Order

Convening Prayer

Appointment of the Parliamentarian

Declaration of a Quorum

Approval of the 2019 Annual Meeting Minutes

Approval of the Special Congregation Meeting Minutes, August 11, 2019

Chair of the Congregation Report

Financial Report

Trustees Report

Report of the Nominating Committee

Elections of Officers

Other Business

Presentations:

- Eric Nelson Scholarship
- Second Mile Recognition

Motion to Adjourn

Concluding Prayer

Table of Contents

2019 Annual Meeting Minutes	page 4	Fellowship Committee Report	page 21
PRCC Special Congregational Meeting	page 6	Medical Lending Closet Report	page 22
Senior Minister's Report	page 7	Memorial Gifts Report	page 22
Associate Minister's Report	page 9	Music Ministry Report	page 23
Chair of Congregation Report	page 10	Nominations Committee Report	page 24
Finance Committee Report	page 11	PRCC Board/Committees	page 26
PRCC Fund Description	page 13	Pastoral Services Report	page 30
2020 Budget	page 15	Senior Outreach Committee Report	page 31
Receipts Treasurer Report	page 16	Structure Committee Report	page 31
Arts and Décor Report	page 16	Trustee Report	page 32
Children's Ministry Report	page 17	Usher Report	page 33
Christian Outreach Report	page 18	Welcome & Membership Committee Report	page 33
Church Attorney Report	page 19	Worship Support Committee Report	page 33
Deacon Report	page 20	Youth Committee Report	page 34
Faith Development Committee Report	page 20		

The Annual Report can also be viewed online at
www.parkridgecommunitychurch.org

Annual Meeting Minutes - May 5, 2019

Call to Order:

The meeting was called to order by Laura Sissman, Chair of the Congregation, at 11:15 AM. Pastor Carol Hill, opened the meeting with a prayer. Laura welcomed members and non-members and requested that non-members refrain from voting.

Appointment of Parliamentarian:

Tim Lapp was appointed Parliamentarian.

Verification of Quorum:

Tim Lapp, Head Usher, confirmed the presence of a quorum necessary to conduct the business of the church.

Approval of the 2016 Annual Meeting Minutes:

Copies of the minutes from the May 6, 2018, were included in the annual report. A motion was made to pass the minutes from last year's meeting by Bill Scharringhausen, Tim Lapp seconded the motion and the minutes were approved by unanimous vote.

Approval of the Special Congregation Meeting Minutes, September 9, 2018:

Copies of the minutes from the September 9, 2018 Special Congregation meeting, were included in the annual report. A motion was made to pass the minutes from the meeting by Bill Scharringhausen, Tim Lapp seconded, and the minutes were approved.

Chair of the Congregation Report:

Laura began her address to the congregation by speaking on how so much has happened over the past year that it has become a challenge to remember all that we have accomplished. She said as we celebrated 175 years of history at Park Ridge Community Church, we remembered the history through the story of its founding. This celebration of the past resulted in renewed gratitude as we set forth to embrace the future. She welcomed and celebrated Pastor Carol Hill and her family joining our family of faith. She said that the structure committee continued its work with the Board to recommend roles and practices so that we may operate more functionally and effectively. A board covenant was created, board member guidebooks were developed, and we increased our knowledge and use of technology. The board of directors created a small task force to research, prepare and present recommendations to the board for a Child Safety Policy. She was thankful for their time and assistance in creating this important policy for our church. Pastor Carol's Sunday worship sermons have been recorded and can be accessed on the church's website. She said that the staff, Pastor Carol, Bill and her met to review and update job descriptions, job reviews, and goal setting. She was looking ahead to the coming year for the opportunity of continuing our focus on leadership, reviewing the roles of the Board of Directors and the Executive Committee, and revising the bylaws - with consideration for the direction of our leadership and all our volunteers. Laura said we also have hope for the future as we continue our search for an Associate Minister who will work to grow our youth programs. She thanked all leadership past and present who have brought us to this 176th Annual Meeting. She closed by saying as people of faith we love God by loving others, we serve God by serving others. Heart work, which begins with all of us remembering where our roots come from, where we are now, and where God is leading us. Give thanks for God's blessings and look ahead to the development of new programs, utilizing your contributions to support our vision for the present and future families of this amazing community of faith.

People of faith together, celebrating our unity in Christ, diversity in faith, we are Learning, Growing, Serving, and Playing.

Financial Report:

Laura introduced Bill Williams acting Vice Chair of the Congregation. Bill said he also was the acting Chair of the Finance committee and would give the financial report. He said that the Park Ridge Community Church was in very good financial condition. He said for each of the last two years, we showed net surpluses, though we had approved budgets with deficits. There are several reasons for doing well in 2018: all of us made a commitment to fulfilling our pledges, committees were frugal in controlling expenses, and the operating results of the funds held at Northern Trust had another

good year. Bill said that the 2019 budget was prepared with a very conservative scenario in mind. In 2019 we have budgeted a 3% increase in giving, versus what was received in 2018. Because of increased staff expenses, the bottom line is a deficit of \$40k. The Church ended 2018 with \$67.6k in the Operating Account, so a deficit in this range is workable. He said that for each of the last two years, we approved a deficit budget but ended the year with a surplus. So he wasn't concerned. He said everyone is good at managing expenses, so we need to grow revenues. He said he was excited about the enthusiasm and growth in the church and fundraising optimism. He looked forward to the addition of an Associate Minister and the growth of the youth program. He discussed the alternatives for funding the pay for an Associate Minister while we are growing. He felt comfortable that we can afford the expense of additional staff. He said that Eric Johnson, Treasurer, or he would be happy to answer any concerns or questions.

Trustee Report:

Laura again introduced Bill Williams who gave the report for the Trustees. Bill said 2018 was a busy year for your Trustees. Work on replacing the windows in the Great Hall continued with the completion of Phases 2 and 3. The final windows, those in the Sunday school wing and those in Heaven will be replaced during summer 2019. Once those are completed then the Great Hall window replacement project, initiated in 2017 by the Trustees and Head Trustee, Dave Self, will be finished. In the coming year The Great Hall roof, gutters and leaking masonry will be replaced. Hand rails in the Choir loft will be replaced. The Park Place door will be refurbished and improved. Upcoming projects which are being evaluated and reviewed are painting of the outside of the church, Sanctuary window replacement, and air conditioning. He said the Trustees are aware of the needs and where the money is spent. He thanked everyone for their generous donations for the Great hall windows.

Election of Officers:

Laura said as a congregationally led church, we had the opportunity to recognize and vote for our Officers and Directors. Laura introduced Trish Williams, head of the Nominating committee. Trish Williams was the moderator for the nominations for officers of the church and the Board of Directors. She thanked this year's nominating committee. Sasha Gerritson moved to cast a unanimous ballot for the slate as presented, which was seconded by John Davis, and the slate was passed by the congregation through a show of hands.

Eric Nelson Scholarship Award:

Laura introduced Darcy LeDuc to announce the Eric Nelson Scholarship Award. Darcy said the recipient for 2019 was to Sean O'Brien. Laura thanked Darcy LeDuc and Kate Joyce for their contributions as youth leaders.

Second Mile Recognition:

Pastor Carol presented the Second Mile Award to Laura and Tim Lapp for all their work with the church over many years. The decision was acknowledged with overwhelming support and a standing ovation from the attendees.

Other Business:

Laura asked the congregation if there was any other matters which needed to be discussed. There were none.

Motion to Adjourn:

Laura reminded the congregation that lunch would be served in Jordan Hall immediately after the conclusion of the meeting. Bill Scharringhausen motioned to adjourn. Eric Johnson seconded. The meeting was adjourned.

Concluding Prayer:

Pastor Carol closed the meeting with a prayer.

Respectfully submitted.
Lonn Naudzius - Clerk

PRCC Special Congregational Meeting – Sunday, August 11th, 2019

A special meeting was held in the Sanctuary after the 10:00 AM service for the sole purpose of acting upon the recommendation of the Associate Minister Search Committee regarding the issuance of a call to a new Associate Minister for Park Ridge Community Church.

Laura Sissman: Good Morning, I am Laura Sissman, Chair of the Congregation, and I call this special congregational meeting to order. The sole purpose of this meeting is to hear and act upon the recommendation of the Associate Minister Search Committee. This meeting is a continuation of our worship for this is a deeply spiritual matter and why we gather to seek God's guidance for our community of faith. I ask that Pastor Carol open our meeting in prayer.

Pastor Carol: Led us in a prayer.

Laura Sissman: This is a special congregational meeting for the sole purpose of voting upon a candidate for Associate Minister of the Park Ridge Community Church. The Clerk, Lonn Naudzius, shall serve as secretary of the meeting. I ask the ushers to determine the number of members in attendance. If you are a member, would you please raise your hand so that you may be counted. If you are not a member, you are invited to stay, but please refrain from voting.

The ushers counted the members holding up their hands.

Laura Sissman: I ask Lonn Naudzius, the Clerk, to come and certify the meeting.

Lonn Naudzius: This special congregational meeting is called by the Board of Directors at the request of the Associate Minister Search Committee. Proper notice has been given for the prior two Sundays and has met the requirements for public notice. The tally is that there are 100 members in attendance. According to our Bylaws, the minimum number to constitute a congregational meeting is 50 members. With 100 members present, as Clerk, I declare that a quorum is present.

Laura Sissman: Our process, this morning, follows the tradition of our church, our constitution, our Bylaws, and is supported by Roberts Rules of Order. We shall hear from the Search Committee and then we will vote by ballot, as required by our Bylaws.

I call upon Andrea Goodwin, Chair of the Associate Minister Search Committee to present the report of the Committee.

Andrea Goodwin presented the report of the Associate Minister Search Committee. She then introduced Pastor Mollie Foster to the congregation. Associate Pastor Mollie greeted the congregation and gave a brief synopsis of her vision for Youth ministry plans for the first year and some personal history.

Andrea Goodwin: Thank you Pastor Mollie. You and your family are invited to step into the office for the next portion of our congregational meeting.

Andrea Goodwin: Madame Chair, on behalf of the Associate Minister Search Committee, I move that the Pastor Mollie Foster be called as the Associate Minister of the Park Ridge Community Church.

Laura Sissman: Thank you, coming from a committee, the motion does not require a second.

Again. All persons who raised their hands earlier signifying that they were members of this congregation are eligible to vote. Anyone who is not a member is not eligible to vote. Are there any questions?

Having heard the recommendation of the Associate Minister Search Committee, the question before the congregation this morning is as follows: "Shall the Park Ridge Community Church call Pastor Mollie Foster as Associate Minister for the congregation?"

The ushers shall distribute the ballots. If you are a member, please raise your hands and the ushers will give you a ballot. For your ballot to count, please check the box that self-certifies you are a member. When you have cast your ballot, please fold it and pass to the center aisle to be collected.

At this time, I appoint the following persons who serve PRCC in Board of Directors leadership positions as tellers, those who shall count the ballots: Lon Naudzius, Clerk; Thom Goodwin, Vice Chairperson; George Brant, our Attorney; Eric Johnson, Church Treasurer.

The tellers counted the ballots and gave the totals to the Chair, Laura Sissman.

Laura Sissman: The vote totals are as follows: There were 100 votes cast, of which there were 100 votes Yes and 0 votes No. It was unanimous. The **ayes** have it. Pastor Mollie Foster is elected as the Associate Minister of Park Ridge Community Church.

Upon the successful completion of the work of the Associate Minister Search Committee, their task is completed, and they are therefore dismissed with our loving and grateful appreciation and the deepest thanks of this congregation. We are so pleased to announce that Pastor Mollie will begin serving as our Associate Minister effective September 3rd. Pastor Carol, our staff, and I will begin work immediately to ensure a smooth and successful transition that will further empower the ministry of Park Ridge Community Church.

Thank you for your work as a congregation this morning as together we sought to discern the will of God for our lives going forward. With our worshipful work concluded, is there a motion to adjourn. *Bill Williams motioned to adjourn.*

Second? *Mark Holihan seconded.* All in favor say "Aye". All opposed.

The motion passed. Pastor Carol, would you dismiss us with a word of prayer and then pronounce the benediction?

Pastor Carol led the congregation in a prayer and pronounced the benediction.

Laura Sissman: We are adjourned.

Respectfully submitted,
Lon Naudzius - Clerk

Senior Minister Report

"Remember I will be with you until the end of the age." - Jesus

I am so thankful that Jesus promises to be with us and that we do not have to face this life alone. Knowing that God walks this road with us is a relief. Knowing that we are each called to embody Christ's Spirit and shine forth the *imago Dei* into the world is invigorating and at times, intimidating. I am so thankful for the people who are Park Ridge Community Church. As the past several weeks have affirmed, the church is not a building, the church is a people! God has not stopped moving since we have suspended in-person worship. God has not stopped knitting us together since we have experienced social distance. Jesus promises to be with us, and he is.

It's a challenge to think beyond the past several weeks, as they have been heavy weeks. But, we have experienced a year of ministry together since our last Annual Meeting, and there is much ministry worthy and deserving of report and celebration! Here are some of the things I celebrate:

- The Search and Call of Pastor Mollie Foster, culminating in her first Sunday on Rally Day, Pastor Mollie's installation in November, reworking the Confirmation program, establishing new youth spaces, and building our staff team;
- Deepening and forming new relationships in the community and our church, including visiting all of our homebound members, sending cards, making hospital visits, celebrating life and love, sharing meals, and learning about so many of you;
- Worship Series that have engaged and challenged: including Movies with a Message; Diversity of Faith Series with field trips; Stewardship Series which highlighted our mission of Learning, Growing, Serving and Playing; An Advent with Handel's Messiah; Roaring 20s; Living Waters; and a 20/20 Lent;

- Raising over \$20,000 as a congregation to support building a well and sending our team to build it (our team won't be going this summer, but the well is still being built and funds saved for a future trip);
- Committee and Board work that has allowed new ideas, new voices, new perspectives to be considered. A Creation Care team was born. Committee leaders - old and new- who have strengthened existing and fostered the growth of new ministries. Our teams and committees are growing to share responsibilities in ways that enliven rather than exhaust volunteers; and
- Most recently, we have experienced meaningful worship and connection, in spite of Covid-19.

This past January, I attended a course on the history and polity of the United Church of Christ. While my credentials remain in the United Methodist Church, I am pursuing Dual Standing in the United Church of Christ, which would grant official recognition of my ordination in the UCC, as well as the UMC. In some ways, this is insignificant as it would change nothing about my role/call/employment at PRCC. In other ways, this is significant in how I perceive my allegiance, accountability, and connection to a denominational structure. As someone who has been United Methodist all of my life, this shift is monumental in my own heart, so I share that with you.

I celebrate the numbers of children, youth, and adults who are engaged in our congregation! We are growing disciples, and disciples come in all ages. It is a joy to learn from our children as they send cards to prisoners, our Bible Study participants as they share God's movement, and so many of you in quiet conversations about how God has brought you to this or that perspective or commitment. You're incredible, and I am blessed to learn with you, to grow with you, to serve with you, and to play with you! This past year has also seen new events like the Advent Festival and a Superbowl Party, and celebrated long-standing traditions like Community Thanksgiving Service and Jazz in January.

Here's a look at our Worship Numbers:

YEAR	Ave. Worship Attendance	Easter Sunday	Christmas Eve
2019	190	416	406
2018	164	267	406
2017	161	322	378

Our numbers in 2020 are going to be difficult to compare because of missing worship for a few months. However, our online services have been shared and viewed by people in other states, from other congregations, and by persons completely unknown to us. This reminds us that God is still at work, even in ways we haven't yet realized. Our goal is to continue to share the Gospel, to experience awe-inspiring music, and to offer opportunities to hear the voice of God.

As we look at the year ahead, I plan to continue to work alongside our Lay Leadership and Staff to expand our outreach, to equip and empower greater numbers of volunteers for ministry, and think strategically for the future. I will partner with our Board to articulate and work toward the future God has for PRCC, as we live out this vibrant faith together. I am praying for you. I am praying for our church. I am praying for our world. And I am so thankful that Jesus is with us, bolstering us with courage, inspiring us with new dreams, and guiding us along the way.

Grace and peace,
Rev. Carol Hill, Senior Minister

Associate Minister Report

Eight months.

On September 1, 2019 I began a new ministry adventure at Park Ridge Community Church as the Associate Minister with a focus on Youth Ministry. In some ways, these eight months have gone by in a blink of an eye. Most days, I feel as if I have always been deeply connected to the people of PRCC and it is difficult to imagine what life was like before coming to PRCC. While still in my first year, also known as the “honeymoon stage,” I believe ministry will forever be defined as *before Covid-19* and *after Covid-19*.

The First Six Months: Before Covid-19

Youth Ministry began with a force in September 2019 at an average of twenty-nine youth participants active in Sunday School, Confirmation, and Youth Group events. There was great enthusiasm and energy bursting at the seams; middle and high school students eager to be involved in the life of the church and community. The momentum continued through the fall with one of the greatest profits gained at the Pumpkin Patch. Youth reached out and invited friends to events and social gatherings. Youth ventured out to pick apples by a hayride and indulging in apple cider donuts. They participated in a mission event by packing toiletry supplies for a men’s shelter and making Christmas cards for homebound members. They decorated and sold cookies following the greatest Christmas pageant ever. Fifteen (15!) middle schoolers attended Confirmation Class every Wednesday evening discussing, questioning, and sharing their faith with each other and seven adult mentors. An average of ten youth participated in weekly Sunday School, facilitated by two adult volunteers, exploring intellectual and theological concepts with their peers. Youth showed up on Sunday afternoon to play games with their friends that always tied into some sort of intentional lesson of faith and life. Twelve youth and four adults skied down the icy slopes of Wilmot Mountain in Wisconsin for a February Winter Retreat. Four youth committed to leave their comfort zones and embark on a mission trip of lifetime to dig a water well to a community in Honduras. This also inspired the congregation to raise over \$22,000 in just one month to sponsor the well and financially support the trip participants. A middle school mission trip was planned for July 2020 in partnership with a former PRCC youth in Ypsilanti, Michigan. Heaven and the Great Hall balcony endured a facelift to include a mural inspired and painted by the youth, so that the youth can have a meaningful space to feel as if they belong here.

I spent Monday mornings around a table with Liz and other adults who have a desire to learn more about what God is calling them to do in life through scripture and stories. With a team of extravagant women, a riveting women’s retreat was revitalized for forty women of PRCC. A follow up event was planned as women left the retreat feeling connected and encouraged by one another. The planning for Vacation Bible School was beginning to fall into place for the children of PRCC with the collaboration of Shelley and Teri. Sunday mornings were filled with hugs and smiles from many congregation members. I developed new connections and continued to hear stories of why people love PRCC so much and learned why they contribute to building a firm foundation for years to come. I stood amazed by the team, paid and unpaid, I get to serve with daily as I witnessed their gifts at work in everything they prepared and performed.

The Most Recent 2 Months: After Covid-19

The pews and parking lot are now emptied. Youth do not rush into the Great Hall to shoot as many hoops as possible before class begins on Wednesday nights. I do not hear the laughter of catching up on the latest situations in life while sitting on the edge of the stage in the Great Hall during Youth Group. A box of Dunkin’ Donuts is not passed around the circle of youth during Sunday School. Hugs are missed during coffee hour. Mission trips are cancelled. Confirmation Sunday is postponed. Social gatherings and in person meetings are on hold.

However, connections are still made! Smiles are exchanged over screens! Kindness is flowing through texts, emails, and snail mail. People are gathering in new and different ways than before. People are serving their neighbors. Plans and dreams for continuing and furthering ministry is happening!

God is present.

God is inspiring.

God is at work!

It has been eight months serving at Park Ridge Community Church. I cannot think of a better place to be than to be serving alongside the people here of every age. I am grateful. I see God every day through both small and huge acts of service, compassion, and faithfulness. As we wait to see what news is reported next around the world, I am confident in the community found here at PRCC. What a great eight months it has been and I look forward to what is yet to be!

Peace to you all,

Pastor Mollie

Chair of Congregation Report

As I reflect and begin to write my annual report, I have one clear thought, **I MISS MY FAMILY OF FAITH!** I miss being in God's house sharing worship and serving alongside each of you.

I greatly appreciate ALL that our Ministers and staff are doing to ensure PRCC stays safely connected. Having everyone fully embrace the necessary changes to keep us connected gives us strength. We shared new worship experiences during Holy Week and Easter. Our online worship services on Maundy Thursday, Good Friday and Easter touched our hearts, filled our souls and lifted our spirits. I find myself looking forward each day to the opportunities for connection PRCC offers from weekly Worship, Google Hangouts, Zoom, and Facebook to old fashion means of calling, sending cards, writing letters, and of course praying. It is awesome the many ways our congregation is staying connected and staying strong. As is the Park Ridge Community Church tradition, nothing keeps us down! We are strong and united no matter where we are. Guided by the Holy Spirit with new opportunities to Learn, Serve, Grow, and Play!

No one is self-sustaining. We need connection and we need each other more than ever. Our unending gift of service is greatly needed as well, serving our community, neighbors, family, friends, and the many people in need. People need a wave hello, a smile and especially a word of thanks to those who are serving us as we shelter in place. Service comes as love, both given and received, in the communities to which Jesus followers belong. I have been honored to be in leadership serving with so many of you over the past four years. I am thankful for every member and friend of PRCC who shared my journey and walked alongside me. My extreme gratitude to our dedicated Ministers and staff for their faithful service and spirit led work. I am thankful for all the dedicated people who have walked together in changing times in our congregation and the world, seeing our mission as a congregation with 20/20 vision. We are making sure we are putting structure in place that enables us to keep our visions vibrant, healthy and always focused on the work of the Lord. We are a congregation of openness: to try new things, to chart new directions, to be honest in our ministry together as we continue to grow our beloved community of faith. My journey has been a time of continual change and my faith has been strengthened being a part of God's plan for us and I can only imagine what God has planned for the future.

Times are uncertain but what is certain is that Park Ridge Community Church is strong and united as God's people. I do miss you all but when the time is right, when we are reunited can you imagine the celebration we will share. Celebrating our love for one another and the love of Christ as his love takes shape in communities, where people serve and are served.

God's people are his masterpieces. Each person is special, and each person is created in God's likeness to reflect his glory. **YOU** sparkle and reflect his glory by becoming more patient, kind and loving towards others, the same as Jesus demonstrated. Thank you for this journey and for this community of faith where I can learn, serve, grow and play alongside all of you and especially with God!

Lord, renew your spirit in us that we might never tire of doing your will. Amen.

God Bless and Be Well!

Laura Sissman, Chair of the Congregation

Finance Committee Report

At the time I wrote this on April 12, 2020, our lives had changed quickly. Think about it, in March, we had to start social distancing, staying home, going out to eat by curbside delivery, either staying home from work or school, or trying to stay healthy, while being around people that may have Covid-19. Through all this, staff and volunteers have been able to set up virtual church services and stay in touch, by calling and video meetings.

Church Operation 2019

For 2019, we proposed a budgeted revenue of \$554K, expenses of \$589K, and a deficit of \$35K. What actually happened, was we had only a \$21K deficit. The improvement was due primarily to \$19K in Endowment and Contingency Fund income being transferred to operating income, which was \$9K more than anticipated. At the end of each year, any income received from these funds are transferred to operating income for church use. Pledged gifts ended up being \$400K, which was \$16K above budget. From an expense standpoint, actual expenses were \$9K more than budgeted for the year. This is minimal when considering that the associate minister (Pastor Mollie) was hired at the beginning of September which was not included in the budget.

When we started the associate minister search, it was approved that the Contingency Fund would subsidize the associate minister salary for the first 18 months by reimbursing the Operating fund. Since we did not have a shortage of cash in the Operating fund, at this time, the Finance Committee agreed that reimbursement from the Contingency Fund was not needed.

2020 Budget

It seems like a long time ago, but in January, we approved the budget for 2020, which was prior to the effect of Covid-19. The budget includes revenue of \$596K, expenses of \$670.1K, and deficit of \$73.7K.* Our priority was to balance the budget, but with increased expenses that can't be cut back, (if we don't want to cut back programs) and not a significant increase in pledges, a budgeted deficit couldn't be avoided.

The most significant change for the 2020 budget is the exciting hiring of our associate pastor last September. Logically, salaries and benefits are increasing, accordingly. Also, the Executive Committee approved a long overdue 3% salary raise for non-pastoral staff. This amounts to an increase of \$4.5K for the year.

Because we are fully staffed with energetic people that want to do so much at our church, activities are increasing and expenses are also. Overall expenses are increasing 14%, including staff salaries, education, worship support, property operations, and youth related expenses. Much of the youth related amount will be offset by increased receipts for the mission trip, middle school mission trip and pumpkin patch.

We are budgeting a \$42K (increase 8%) in income for 2020 to \$595K. This includes committed pledges increasing almost 11% between 2019 and 2020 and a decrease of 51% for actual Gifts-Non Pledged to be in line with 2019 actual.

* This is prior to the Operating fund being reimbursed \$49,200 for the associate minister's salary and benefits from the Contingency Fund. When being reimbursed, the deficit is reduced to \$24.5K, which is less than the \$35M deficit budgeted for 2019.

PRCC Investment Accounts:

2019 was a good year in the market and the results of the funds under management at Northern Trust reflected this. All three funds had positive results for the year. The decrease in the balance in the Capital Replacement Fund was a direct result of the funding of the new roof over the Great Hall, both the roof itself and some exterior masonry repairs. The balance at year end for the CRF reflects a large donation (\$98k) that was made in December to be used towards Phase 6 of the window replacement project.

Statement of Operations - Northern Trust Funds - 2019	
ACTIVITY	YEAR 2019
Net Investment Income	\$21,141
Net Realized/Unrealized Gain (Loss) on Investments	\$106,613
Net Change in Fund Assets Resulting from Operations	\$127,755
Net Change in Fund Assets Resulting from Capital Transactions (Transfers)	-\$82,324
Net Change in NT Fund Assets	\$45,431
Fund Assets - Beginning of Period Per Statements	\$956,357
Fund Assets - End of Period Per Statements	\$1,027,951
Net Change in NT Fund Assets	\$71,594

COMPARISON OF NON-OPERATING FUND BALANCES			
FUND	12/31/2018	12/31/2019	DIFFERENCE
PR Community Bank - Dedicated Accounts	\$195,625.61	\$165,369.70	(\$30,255.54)
Contingency Fund	\$249,088.78	\$270,129.64	\$21,040.86
Capital Replacement Fund	\$271,666.35	\$244,105.00	(\$27,561.35)
Endowment Fund	\$435,601.91	\$513,716.70	\$78,114.79
Total Non-Operating Fund Assets	\$1,151,982.65	\$1,193,321.31	\$41,338.76

The Finance Committee is deeply committed to prayerful, obedient stewardship of the gifts God bestows on our church, through our faithful congregation, providing financial oversight of church operations, ensuring prudent spending, managing the investment funds for maximum growth with relatively low risk, and ultimately seeking to respond to the resource needs as God has called us each to serve with faithful hearts.

Every effort has been made by the Finance Committee to provide the congregation with accurate and transparent reporting of the church's financial health. If any difference exists between this report and the source financial documents, the source documents will govern. If any member of the congregation would like further information or details, they should feel to contact Eric Johnson, the Church's Treasurer or Thom Goodwin, Finance Committee Chair.

We are extremely grateful for the time, commitment, and expertise contributed by each person on the Finance Committee: Fund Managers: Dave Swanson, Tom Klimmeck, and Bill Williams; Receipts Treasurer: Mark Holihan, and Memorial Gifts Chair: Anita Rifkind.

In times like this, relationships are ever so important like being with others, family, church family, and God. Your church community is so important. Being with each other is important, but there are also costs, like salaries, Sunday school costs, mission work, maintaining the physical church, and so on. Think of it as costs to maintain God's house, like maintaining your home.

We happily anticipate the unfolding of God's plans for our church in 2020, as we seek to give and serve together according to God's will and purpose.

Respectfully submitted by:

Thom Goodwin, Vice-Chair of the Congregation & Finance Committee Chair, and Eric Johnson, Treasurer

PRCC Fund Description

Notes to Financial Statements
(year ending 12/31/2019)

1. FUND MANAGERS PANEL

The general purpose of this committee is to oversee investments of Park Ridge Community Church funds. The Fund Managers Panel consists of three members who report to the Finance Committee. Each member of the Fund Managers Panel has primary responsibility for one of the established funds including the Capital Replacement Fund, Contingency Fund and Endowment Fund. The funds are managed together with the appropriate level of diversification spread out among all funds, with the goals and requirements of each individual fund taken into consideration.

2. GENERAL FUND

The purpose of the General Fund is to act as a reserve account for general Church operations. The General Fund is not restricted and can be used for operating cash purposes or to cover budget deficits.

3. CAPITAL REPLACEMENT FUND

The purpose of the Capital Replacement Fund (CRF), is to act as a funding mechanism for capital expenditures and ongoing maintenance of the church properties. The CRF will not be used for operating cash purposes or to cover budget deficits.

4. CONTINGENCY FUND

The purpose of the Contingency Fund is to accumulate capital to invest so as to provide income and meet emergency financial demands that, but for this Fund, could only be met by a special fund-raising effort by the membership.

5. ENDOWMENT FUND

The purpose of the Endowment Trust Fund is to provide a means of accepting gifts given to the Church during the lifetime of a person as well as accommodating bequests made under a last will and testament.

6. CUSTODY AND MANAGEMENT

The assets of the General Fund are held at our bank, Park Ridge Community Bank. The assets of the CRF, Contingency Fund and Endowment Fund are held in custody and managed by Northern Trust. Northern Trust is a global leader in delivering innovative investment management, asset and fund administration, fiduciary and banking solutions to corporations, institutions and affluent individuals. A monthly custodial fee is charged on the investment balance of each Fund. The annual custodial fee is approximately 0.76%, of assets under management. The withdrawal from the Capital Replacement Fund was to reimburse the General Fund for expenses incurred on behalf of the CRF, primarily for the Great Hall Window replacement project, and paid for out of the General Fund's checking account. 2. Withdrawals from the Contingency and Endowment funds included amounts withdrawn from the Contingency Fund used to pay severance to Pastor Brett and a portion of the interest, dividend and realized investment income earned in both Funds, which was used, as specified in the By-Laws, to support the general operations of the Church.

PARK RIDGE COMMUNITY CHURCH				
INVESTMENTS				
STATEMENT OF CHANGES IN NT FUND ASSETS BY FUND				
FOR THE YEAR ENDED DECEMBER 31, 2018				
	Capital Replacement Fund	Contingency Fund	Endowment Fund	Total Fund Assets
OPERATIONS				
Net investment income Less Fees Paid to Northern Trust	\$ 4,602.63	\$ 5,486.48	\$ 11,052.16	\$ 21,141.27
Net realized and unrealized gain/(loss) on investments	\$ 21,177.45	\$ 17,077.28	\$ 68,358.59	\$ 106,613.32
Net change resulting from operations	\$ 25,780.08	\$ 22,563.76	\$ 79,410.75	\$ 127,754.59
CAPITAL TRANSACTIONS				
Contributions	\$ 98,602.24	\$ -	\$ -	\$ 98,602.24
Withdrawals	\$ (151,690.00)	\$ (1,259.41)	\$ (27,976.50)	\$ (180,925.91)
Withdrawals - Pledges made via Stock to NT w/ Proceeds to PRCB	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Net change resulting from capital transactions	\$ (53,087.76)	\$ (1,259.41)	\$ (27,976.50)	\$ (82,323.67)
NET CHANGE IN FUND ASSETS	\$ (27,307.68)	\$ 21,304.35	\$ 51,434.25	\$ 45,430.92
FUND ASSETS - Beginning of period	\$ 271,666.35	\$ 249,088.78	\$ 385,601.91	\$ 906,357.04
FUND ASSETS - End of period	\$ 244,358.67	\$ 270,393.13	\$ 437,036.16	\$ 951,787.96
FUND ASSETS - Per NT Statements	\$ 244,105.00	\$ 270,129.64	\$ 463,716.70	\$ 977,951.34
Difference	\$ (253.67)	\$ (263.49)	\$ 26,680.54	\$ 26,163.38

PRCC 2020 Budget				
	2018	2019		2020
Account Name	Actual	Actual	2019 Budget	Approved Budget
INCOME				
PLEDGED GIFTS CURRENT	\$ 380,349	\$ 399,758	\$ 383,316	\$407,851.87
GIFTS-NON PLEDGED	\$ 56,595	\$41,086	\$68,000	\$35,000.00
LOOSE COLLECT-CH	\$ 14,892	\$18,235	\$15,000	\$18,000.00
OPERATING REVENUES - GIFTS	\$ 451,986	\$ 459,079	\$ 466,316	\$ 460,852
SPECIAL GIFTS	\$ 3,450	\$10,109	\$0	\$5,000.00
MISCELLANEOUS REVENUES	\$ 20,757	\$ 7,337	\$ 8,700	\$ 7,000
FUNDRAISER INCOME	\$ 30,702	\$ 28,340	\$ 18,000	\$30,000.00
MISCELLANEOUS INCOME	\$ 9,675	\$ 12,490	\$ 7,675	\$ 6,925
MUSIC & DRAMA MINISTRY INCOME	\$ 5,165	\$ 5,460	\$ 3,000	\$ 5,500
YOUTH MINISTRY INCOME	\$ 31,381	\$ 28,000	\$ 29,180	\$ 52,400
CHRISTIAN ED. INCOME	\$ 2,057	\$ 3,132	\$ 1,800	\$ 2,800
PASTORAL SERVICES & MEDICAL LOAN	\$ 3,443	\$ 2,353	\$ 2,000	\$ 2,500
CHRISTIAN OUTREACH INCOME	\$ 3,938	\$1,191	\$4,000	\$4,000.00
SOCIAL COMMITTEE INCOME	\$ 255	\$175	\$600	\$200.00
INVESTMENT INCOME	\$ 31,525	\$ 21,511	\$ 12,349	\$ 19,216
TOTAL REVENUE	\$ 594,334	\$ 579,178	\$ 553,620	\$ 596,393
EXPENSES				
PROFESSIONAL STAFF & BENEFITS	\$ 265,747	\$ 318,630	\$ 307,550	\$ 365,631
MISCELLANEOUS EXPENSE	\$ 38,823	\$ 28,429	\$ 17,975	\$ 24,003
MUSIC & DRAMA MINISTRY EXPENSE	\$ 59,237	\$37,932	\$57,100	\$34,550
YOUTH MINISTRY	\$ 23,754	\$ 27,436	\$ 25,300	\$ 54,700
CHRISTIAN EDUCATION	\$ 7,789	\$ 10,507	\$ 8,500	\$ 12,300
PASTORAL SERVICES	\$ 849	\$ 2,182	\$ 2,400	\$ 2,550
CHRISTIAN OUTREACH EXPENSE	\$ 3,298	\$2,029	\$4,000	\$4,000.00
SOCIAL COMMITTEE EXPENSE	\$ 1,357	\$3,054	\$2,000	\$3,000.00
WORSHIP/SUPPORT EXPENSE	\$ 13,374	\$ 17,758	\$ 13,950	\$ 17,150
OFFICE EXPENSE	\$ 36,886	\$ 28,280	\$ 30,550	\$ 32,718
PROPERTY OPERATIONS	\$ 131,145	\$ 124,292	\$ 119,290	\$ 119,500
TOTAL EXPENSE	\$ 582,259	\$ 600,529	\$ 588,615	\$ 670,102
SURPLUS (DEFICIT)	\$ 12,075	\$ (21,351)	\$ (34,995)	\$ (73,709)

* This is prior to the Operating fund being reimbursed \$49,200 for the associate minister's salary and benefits from Contingency Fund.
When being reimbursed, the deficit is reduced to \$24.5K, which is less than the \$35K deficit budgeted for 2019.

Receipts Treasurer Report

It is the responsibility of the Receipts Treasurer to receive money and other financial gifts made to the church, allocate these gifts to the proper accounts, deposit same in the designated bank account, and forward a weekly report to the Church Treasurer and Financial Secretary.

The Receipts Treasurer is the ONLY church official who knows the amount each contributor has estimated they will give to the church during the year. He maintains a progressive tally of the results of our annual stewardship campaign and reports regularly to the Finance Committee, Executive Committee, and Board of Directors. In the same manner, the Receipts Treasurer is the ONLY church official who knows how much each contributor actually gives during the calendar year as compared to their "Estimate of Giving." Statements are mailed to every contributor at the end of each quarter, so they are reminded of the status of their giving and can maintain it on a current basis. The option of Automatic Funds Transfer is available for those who desire to make their contributions in that way. We have experienced an excellent response to this opportunity for our members' regular giving to be transferred directly to the church's bank account (via ACH or check). This has given our cash flow a very positive start every month. To participate in this program, please contact us for the particulars. We also now have a way for people to contribute through Zelle which fortunately does not charge a fee for this service.

The results of the Stewardship Campaign for Budget Year 2020, as of March 31st, 2020, show 110 positive responses totaling \$391,052 for an average of \$3555 as compared to last year where we had 111 pledges totaling \$385,676 for an average of \$3475. Current economic conditions have affected us all in many ways...fortunately our members continue to be very generous. *Our financial goals will be met only if all contributors maintain their planned giving throughout the year.*

The response of the PRCC family to requests for contributions in all areas of ministry continues to be very gratifying.

Respectfully Submitted,

Mark Holihan – Receipts Treasurer

Arts and Décor Report

Arts and Decor started the year receiving a generous gift of a couch for the Park Place Room from Mrs. Terry Douglass. The old couch was donated to a good cause. Several nice pieces of furniture from the carriage house were re-purposed in the church. The carpets were cleaned in the PRCC Office and the Park Place Room. The Trustees re-hung the Church Member quilts in the Parlor.

Reorganizing church archives, which are stored in the Oak Room, made a neater office for Pastor Mollie. An antique brass hall-tree was donated to her office. A 100-year-old pulpit Bible dedicated to PRCC in 1919 was returned to the church. It is now in the library. Excess books were donated to the Prison project.

The Eugene Romeo Nativity was beautifully restored by local artist Joseph Fornelli. Bill Scharringhausen made a wooden creche for the nativity. Mr. Fornelli will also clean and restore the Romeo reliefs in the near future.

Once again, Arts and Decor wishes to thank Judy Matzen and the PRCC Altar guild for their beautiful seasonal decorations at PRCC. We are so blessed to enjoy each seasonal decor.

Arts and Decor Team,
Robin Kopecky
Kathy Davis

Children's Ministry Report

Directors of Children's Ministry: Teri Biedke and Shelley O'Brien

Thank you to all of our teachers, youth assistants, musicians, and parent volunteers for making 2019-20 a great year of growth. Throughout the year, we strived to provide a welcoming, enriching program to students of all ages.

Nursery:

We offer professionally staffed and background-checked childcare each Sunday morning throughout the year for both our 8:30 and 10:00 am services. Thank you to Vicki Kelly and Kyrie Nelson for providing a safe and nurturing space for our youngest members and visitors.

Sunday School Attendance:

Sunday school enrollment (nursery – high school) has increased, bringing a renewed energy to our Sunday mornings. Weekly attendance has grown to over 50. Sixteen adult and youth teachers volunteer their time and skills to help guide these children on their spiritual path.

Sunday School Curriculum:

We continue to use the Spark curriculum for preK-5th grade. It is a two-year program in which our children will learn 80 of the most beloved and important Bible stories. The program is user-friendly for volunteers and staff and offers much online, so prep work can be done from anywhere.

Sunday School Music:

Andrew and Angie Weber continue to lead children in grades preschool through third grade in music every Sunday prior to classroom instruction. The children sing in worship about four times per year, usually including Consecration Sunday, the Christmas Pageant, Palm Sunday, and Annual Meeting Sunday.

Summer Sunday School:

We plan to offer summer Sunday school during the 10:00 service, as we did last year. We will need volunteer teachers and assistants to implement a special curriculum.

Prayer Buddies:

We have matched Sunday school children with adult members of the congregation so they can pray for each other, connect at coffee hour, and perhaps participate in intergenerational events together.

Stewardship for Students:

Stewardship is coordinated with the Sunday School to allow for students to help in our outreach ministries. The children are presented with information about the outreach projects, so they know where their offerings will go.

- During the fall, we raised funds for the Illinois Fire Safety Alliance, a favorite of our own Kevin Plach Sr. We bought and decorated mini pumpkins for Senior Contact to deliver to PRCC's homebound members. For October's CROP Walk, we did a mini-walk around church, helped collect coins in worship, and donated offerings.
- During the winter, the Sunday school bought Target gift cards for the Maryville Giving Tree project. We contributed to the amazing church-wide fundraising for a well in Honduras.
- During the spring, through Uncle Pete's Ministries, we raised money and donated food to assemble 100 lunches for people at a shelter.

Children's Bible study classes:

Holy Communion— 10 students second grade and older were introduced to the history and spiritual meanings behind the sacrament of Holy Communion, under the guidance of Pastors Mollie & Carol. The children made their First Communion during worship on February 2, 2020.

My Bible Class— 12 students in third grade began to learn how to properly use their Bibles and will be presented with their own Bibles in worship after we complete the class. My Bible class curriculum was interrupted because of the closure

of the building. Once we resume gathering, the course will be completed. Teri Biedke and several parent volunteers have led the children on this journey.

Special event:

Our traditional Christmas Pageant brought together the whole congregation to enjoy the children's presentation of the Christmas story. Over 70 children and youth participated in this year's pageant. The services was followed by the youth Cookies by the Pound!

The All-Ages Advent Festival on December 15th brought out many congregants for crafts, quiet meditation, pageant dress-up, cards for Stateville, a lovely pot-luck, and Advent preparation.

Kids' Club allows children to play and do crafts in the Sunday school wing under the supervision of the Children's Ministry team and youth helpers a few days a year, to allow Sunday school teachers the opportunity to attend worship instead of teaching. Consecration Day, the 3rd Sunday of December, and the 1st Sunday of Spring Break are some dates that we typically hold Kids' Club.

Bible Olympics typically wraps up the Sunday school year, with outdoor Bible-themed games and fun. Vacation Bible School is typically held on four evenings in June, allowing children preK-3rd grade to learn, play, do crafts, and sing with adult and youth volunteers. While these events will not be held this year due to closures, we are continuing to find ways to provide engaging lessons in faith to our children.

Christian Outreach Committee Report

Christian Outreach consists of members of PRCC who are dedicated to reaching out in faith and joining in loving service with others. We do this with our partners including Lincoln Park Community Services, Park Ridge Sunday Night Suppers, Maine Township Food Pantry, Maryville Academy, Chicago Bridge Project and Epworth United Methodist Church. This year we also reached out to other local groups including Jeanine Schultz School, Center for Concern and Fraternite of Notre Dame.

Lincoln Park Community Services provides housing for homeless men and women as well as services to empower them to become independent members of the community. The first Thursday of the month, team leader Luann Zoellner and dedicated members of our faith community purchase, prepare and serve a nutritious, hot meal to the residents of this shelter.

Park Ridge Sunday Night Suppers are offered to anyone from the surrounding area in need of a healthy, hot meal. Various local organizations volunteered to cook and serve these meals. Led by Cheryl DeYoung, PRCC volunteers cooked and served a meal in November. The 2019-2020 Sunday Night Suppers season was cut short due to covid-19, but the plan is to resume in the fall of 2020.

Park Ridge Ministerial Association's Crop Walk - The Crop Walk is an annual event in cooperation with the Park Ridge Ministerial Association and Church World Service to raise awareness and support of those throughout the world facing hunger. This is a multi-generational event including a "mini" walk held during worship and the Sunday School children collected "noisy offerings" from the congregation. Additionally, PRCC supported the Walk with 76 walkers and raised \$12,164 which ranked 27th among teams in the country. As a community, there were 204 walkers and 47 volunteers raising about \$42,300. A check for \$10,570 was presented to Maine Township Food Pantry.

Maine Township Food Pantry had received monthly donation of non-perishable food collected the first Sunday of month before shelter in place went into effect. The need for food is great. Thanks to the efforts of Mike & Judy Artrip, we started a food drive in April – Cans of Care every Wednesday. Eight PRCC families have volunteered to receive food items at their homes and make deliveries to the food pantry.

Maryville Academy was the recipient of two different PRCC projects this year. In the fall we collected over 120 new backpacks to be given to their Undocumented Minors program. We set up a Christmas giving tree and thanks to the generosity of so many PRCC members, were able to collect and deliver close to 100 gifts for refugee boys, young moms and their children and 36 Target gift cards.

Jeannine Schultz School – Located here in Park Ridge, the school supports 64 students who are unable to attend public or private schools with learning and necessary therapies. With very limited budgets, we started an on-going school supply collection. To date, we have made 3 deliveries of needed supplies. Thank you to Paula Mack for coordinating this effort.

Center for Concern is a local agency providing housing solutions and support services to seniors and families in need. Over Christmas we collected and delivered wrapping paper supplies, 18 gift cards for local seniors/families in need and adopted six adults providing them with a Christmas time visit and poinsettia. Led by Paula Mack, we will continue to reach out to this group for outreach opportunities.

This year, we brought back the annual toy drive to benefit children served by the **Fraternite of Notre Dame**, which operates a mission in Chicago's Austin neighborhood. This mission serves a Christmas meal to 1,000 people and provides each child with a gift. This effort was led by Colleen Moriarty. We are so grateful to Colleen and her family for making the delivery and wrapping all of the toys so many of you donated.

Epworth United Methodist Church hosted, in partnership with PRCC, a Christmas meal for the men housed in their overnight shelter. We provided drinks and desserts for the Christmas dinner. The Knitting Knights group as well as other PRCC groups made donations and assembled gift bags that were given to the sixty-five shelter guests.

The Chicago Bridge Project is a food and clothing rescue organization providing those in need with a warm meal, clothing and toiletries. We are grateful for team leader Marylynn Collentine for coordinating our efforts with this local charity. A Winter Coat collection was held and we donated 80 coats, 20 sweatshirts, socks, hats, scarves and a monetary donation to the Bridge Project. They also accepted a few men's suits to be passed on to an organization that helps individuals interview for jobs.

Stateville Prison Letter Writing was begun at the Advent festival as an opportunity to send Christmas greetings to those incarcerated at Stateville. Christmas cards went to the inmates associated with North Park's ministry program. Many inmates found comfort and support from those cards and so requested continued correspondence. A number of PRCC members continue to write to the men at Stateville prison.

This year we gave a \$5,000 grant from our Dedicated Outreach Fund towards the youth mission trip to build a well in Honduras. We are hopeful that members of our church who have an idea for a specific outreach project may consider asking for a grant to get their project underway.

This has been a busy year for Christian Outreach. It has been inspiring and a joy to work with members of this team. We have added several new members and hope to add even more in the coming year. We welcome all volunteers who would like to share God's love and grace with those in need.

Respectfully submitted, Laura Lapp, Chair of Christian Outreach and Liz Swanson, Director of Pastoral Services

Church Attorney Report

This past year marked the beginning of Pastor Mollie's ministry with our church. I was pleased to assist in developing her employment call letter, contract and related paperwork.

As part of PRCC's continuing association with North Park Theological Seminary's ministry to Stateville Correctional Center, Lynn, Anita Rifkind and I traveled to Stateville to represent our church at one of the semi-annual musical concerts at which both Stateville and North Park choirs perform. As always, it was a moving experience and an eloquent reminder of our calling to assist and support the less fortunate.

Mark Holihan and I have begun an effort to review PRCC's insurance policy needs, looking at a variety of coverage concerns whereby the church might be exposed to financial liability, e.g. property insurance, business auto, workers compensation and cyber liability.

I was blessed to be able to assist in such matters.

George H. Brant, Church Attorney

Deacon Report

2020 had a near full roster of 23 deacons. Our team continued our regular responsibilities of serving communion every month, supporting baptisms and aiding with memorial services throughout the year.

Outside of worship, the Deacons hosted Rally Sunday's Deacon Dogs, worked with Senior Outreach to bake and deliver cookies during Christmas and had planned to host breakfast for the confirmands on Confirmation Sunday. In addition, the Deacons support other church functions as needed.

Many Deacons also serve on various church committees.

Respectfully Submitted, Judy Artrip and Gretchen Kapolnek Deacon Co-Chairs.

Faith Development Committee Report

STATEMENT OF PURPOSE

The Faith Development Committee guides the educational ministry of the church by supporting the children's church school, confirmation, youth group, adult education, and intergenerational activities. The committee provides oversight and leadership around educational opportunities that encourage and nurture the life-long process of faith formation.

RESPONSIBILITIES

Members of the committee share responsibility in the following areas:

1. Working with staff and lay leaders to administer all aspects of the church's educational programs;
2. Insuring that what is taught in the educational programs is consistent with the beliefs valued by the church;
3. Surveying the educational needs of all age groups in the church;
4. Working with staff to develop goals and objectives for the Christian Education program;
5. Coordinating the work of various educational groups within the church;
6. Working with staff to provide opportunities for training and support for teachers and leaders in the educational program;
7. Encouraging other committees or groups to engage in life-long Christian education programs, especially for youth;
8. Working with staff to identify and provide curriculum and supplementary materials and equipment for the educational program;
9. Cooperating with the other committees to maintain adequate, clean and safe space for the educational program;
10. Coordinating information about the educational program for the church newsletter and calendar; and
11. Working with staff to determine the financial needs and recommend budget items related to educational programs.

MEMBERSHIP

The Committee shall consist of the Chair and:

1. The Adult Education Chair or a representative of that subcommittee;
2. The Youth Committee Chair or a representative of that subcommittee;
3. Two at-large adult members of the congregation;
4. A parent of a middle-school-aged child;
5. A youth representative;
6. Any staff working with Sunday School, Youth, or Adult Education shall be an ex-officio member of the committee; and
7. The Church Pastor or Associate Pastor shall be an ex-officio member of the committee.

The Faith Development Committee has worked with Pastor Carol and Pastor Mollie to provide learning opportunities at all age levels. The idea is that there are various entry points on the journey toward discipleship and is accessible to all regardless of your age or stage in spiritual growth.

In addition to our Sunday School and Youth programs, the Adult Education subcommittee under the guidance of Pastor Carol has worked to provide offerings that might appeal to a variety of adult participants. We had good responses and participation in all topics. Pastor Carol linked the Sunday Sermon series with the Wednesday evening Bible Study. To date, these have included:

Food and Faith, Movies with a Message, Encountering God in the Diversity of Faiths, An Advent with Handel's Messiah, Water of Life, and Seeing Clearly, which included a study of Matthew. The next study will be a book study which will be done through Google Hangouts. It will be studying the book *God. Gifts. You.* by Shirley Giles Davis.

Pastor Mollie has been studying with the Monday morning Bible Study group. Since the shelter in place order began, Pastor Mollie has led the Tuesday and Thursday noon Google Hangouts.

Efforts are ongoing to develop continuing relationships with college students, including care packages, and planned summer social gathering.

We are very excited by all that is offered and the participation and energy surrounding Faith Development in our congregation, and by working with Pastor Carol and Pastor Mollie. We are honored to be serving the church we love in this capacity.

Shelley O'Brien & Terry Kallen, Co-Chairs

Fellowship Committee Report

The Fellowship Committee (formerly known as the Social Committee) has continued to coordinate traditional events under its purview, while adding a few new opportunities for connection and building community at PRCC.

Golf Outing

Working in conjunction with the organizers of the 2018 Golf Outing, Fellowship planned an afternoon of golfing and dinner in late September. Fifty-six players registered to golf and twenty-eight others joined for dinner at the Old Orchard Country Club. The event also served as a fundraiser, with a net of roughly **\$4,000** for PRCC. A team of six volunteers worked on this event.

Consecration Sunday

In November, Fellowship provided a luncheon for roughly 190 attendees following the Consecration Sunday service. The cost of food was roughly **\$1,300** and was slightly offset by goodwill offerings of **\$220**, for a net expense of **\$1,080**. A team of eight volunteers set up, served, and cleaned up after this event.

Advent Pot-Luck

In mid-December, Fellowship worked with the church staff and faith development committee to host the Advent Pot-Luck. Fellowship bought and cooked the ham for dinner and organized caroling at The Summit. Around ninety people gathered together to observe Advent and spread the joy of Christmas. Cost for the food was **\$100** and was offset by goodwill offerings of **\$50**, for a net expense of **\$50** for the food. A team of six Fellowship volunteers worked with staff to execute this event.

Jazz in January

In our largest event of the year, Fellowship organized and staffed Jazz in January. The event was attended by over 250 people and raised around **\$18,000**, with expenses of roughly **\$9,300**. Our net profit for the event was around **\$8,700**, of which \$4,000 was earmarked for the Water Well project in Honduras. The remainder went into general fundraising. This event required sixty volunteers for marketing, ticket sales, set up, service, and clean up and drew on the talents of many folks not on the Fellowship Committee, as well as many who are.

Super Bowl Party

Fellowship organized a Super Bowl viewing party and Chili Cook Off the first weekend in February. Around eighty people attended this inaugural event. Fundraising was organized around Super Bowl Squares, with a net of around **\$700** for PRCC. The party was organized and executed by a team of six volunteers, with lots of help on clean up by attendees.

Sarah McCarty and Dan Smith, Fellowship Committee Co-Chairs

Medical Lending Closet Report

In the over 28 years that the Medical Lending Closet has been open, we have served well over 15,000 clients who have borrowed more than 30,000 pieces of equipment; Wow!!!! When Ann Schwartz started this ministry, would she ever have imagined we would reach this many people? I'm sure not.

The biggest reason our ministry is so successful is the faithful volunteers who serve at the loan closet office five days a week from 9:30 am to noon. Sandy Bowen, Luan Zoellner, Mike Artrip, Karen Nelson, Tricia Williams, Dot Bourgeois, Ann Siena, Cathy Stewart, and Pat Tamburrino give of their time to find just the right piece of equipment for each person who comes to our office. Their compassion far exceeds what is expected of them.

This year we received \$2,497 in donations from those who so appreciate our service. We use this money to purchase those items high in demand, such as transfer benches. Because we have so much inventory, we, in turn, donate equipment to agencies who can use wheelchairs, crutches, walkers, commodes, etc., and other items for which we have no interest in keeping.

Again, thanks to every volunteer who I can count on to keep our ministry thriving. We are making a difference!!

Barbara Scharringhausen, Medical Lending Closet Coordinator

Memorial Gifts Report

This has been a busy fiscal year for the Memorial Gifts fund. The following is a summary of the expenditures and projects planned in the memory of several church members.

Using a generous gift from the estate of Carolyn Merrifield, the Park Place/Butler Place entrance door was reconfigured to allow both better security and handicap access. The security improvements include a camera as well as the ability to provide access codes to groups using the church that will only open the door at specific times. Keys will continue to work. The door will now open at the push of a button to allow easy access to those with physical limitations.

Donations made in memory of a variety of individuals have been used to modernize PRCC's communication system. A new AV cart was developed providing up-to-date connections for video projection, and a bluetooth audio system for Jordan Hall was installed. Thanks to John Born and Tom Klimmeck for spearheading these projects.

A new bass handbell and case was purchased in the memory of Carole Nelson.

As of April 2020, the Memorial Gifts fund has approximately \$7,450. Of this, \$450 has been set aside as seed money for a proposed transportation system for seniors.

The remainder of the funds are dedicated to landscaping projects/plantings along both the east and west sides of the sanctuary in memory of Nancy Zuegel. The actual implementation of these landscaping activities is dependent on the schedule of the window replacement and painting projects.

Thank you for the privilege of honoring the memories of our loved ones.

Anita Rifkind, Chairman of Memorial Gifts

Music Ministry Report

The PRCC Music Ministry is committed to providing the highest quality music for the glory of God. Varied & diverse repertoire is of the utmost importance to the Music Ministry as we strive to meet the needs of our ever growing and diverse congregation. Everyone is welcome to join us!

The Music Ministry of the Park Ridge Community Church provides liturgical music to enrich our worship services and participates in special musical events as an outreach to the community. Various music groups include Chancel Choir, Angeli Girls' Choir, Bells on High, Junior Choir and Sunday School Music. Additionally, an important part of our work is inviting guest artists, ensembles and directors to present meaningful music as part of worship and to promote fellowship building experiences to our congregation.

After re-forming the Junior Choir in 2018, the attendance has doubled! In 2019, the Junior choir averaged 18-20 kids each week. In May 2019 we had a combined Junior Choir/Angeli choir concert, and then in August 2019 we had Junior Choir camp and it was a HUGE success! The schedule change, to Tuesdays 4-5 pm has been very well received and reduces the number of days off due to federal holidays on Mondays.

We are so lucky to have our same team of Chancel Choir soloists: Angela Weber, soprano, Sarah Hibbard, soprano, Jessye Wright, alto, Wellington Da Silva, tenor, Alex Makkawy, tenor, Larry Adams, baritone, Lorenzo Formosa, baritone and Andrew Weber, baritone. In 2018, we welcomed Lyle Nicholson, bass to that list and then in 2019 we welcomed back Alex Honzen, bass-baritone. Additionally, we are so grateful for our student section leaders from NEIU. Their valuable assistance in leading the Chancel Choir at the 10 am worship service each week is extremely important and much appreciated. In addition, Angie & Andrew Weber provide the music for the 8:30 am service and lead the Sunday School Music and VBS music. Go team!

In 2007, the Chancel Choir started a new program that honors Chancel Choir Members of the Year. One female and one male chancel choir member is chosen each year by the Music Ministry staff. The 2019 recipients must be our own Sue Douglass and Kent Wehman. The way they both stepped up to the plate and helped us through the transition after the departure of our organist Rick Hagedorn, was nothing short of a blessing. Thank you, Sue and Kent! A plaque is found in the main hallway, next to the door that leads to the organ.

As always, we are grateful to Bill Scharringhausen for continuing to serve as Chancel Choir President.

In 2019 the Angeli choir planned to plan to travel to Wisconsin, but plans were put on hold due to the change in the final exam schedule in the district. So, at this point 2020 plans are to tour to Madison, Wisconsin in June 2020. The Chancel Choir is hoping for a short mini tour to Arkansas in Summer 2020, partnering with our friend Jeff Clapper and his home church there.

Guest artists and directors have been invited to participate in our program as well, to add to our scope and add meaningful moments to our worship. We had the Big Band Community Jazz Band play at PRCC, starring our own Bob Mack!! We've invited jazz musicians for Jazz Worship, we had the Joe Mullins Radio Ramblers, string quartets led by Karen Nelson, harp by Linda Thomas and many more.

Since we began our intentional rotation, we had Jazz in January in 2018, rotating with Pasta Divine in 2019. And then we had the Chancel Choir dinner at the PR Country Club in 2018, which rotates with the Spirit of Christmas event from the Women's Circle. We enjoyed a glorious Jazz in January Event in 2020 and are looking forward to the Chancel Choir Christmas Dinner and Concert in December 2020.

Our hand bell program is possible because of the dedicated leadership of Sandra Bowen, along with the faithful members of this group.

Special musical events in this past year included our annual folk music service, jazz music service, and multi-generational service. In addition to Jazz in January, and our annual Thanksgiving weekend fundraiser at a local bar or restaurant, we have a wide range of musical programming.

As for outreach, the Junior Choir sang at the Equestrian Center in Libertyville and The Angeli Choir sang for the PR Women's Prayer Breakfast.

On Good Friday, 2019 the Chancel Choir presented the cantata The Seven Last Words of Christ by DuBois, featuring Angie Weber, soprano, Wellington Da Silva, tenor and Andrew Weber, baritone. The 2020 Good Friday worship would have included Faure's Requiem, if we had been together in person, but since we were not able to gather then, as soon as we are back in the building, we intend to offer an afternoon presentation of this piece.

For the month of December 2019, we had a special sermon series of Handel's Messiah and each Sunday in December (with the exception of the pageant) we had a string ensemble and heard excerpts from the work sung by our Chancel Choir and soloists. It was very well received!

Respectfully submitted, Sasha Gerritson, Minister of Music & Bill Scharringhausen, Choir President

Nominations Committee Report

<u>*NEW NOMINEES FOR THIS YEAR ARE IN BOLD PRINT</u>	
POSITION	*NAME
Chair of Congregation	Thom Goodwin
Vice-Chair of Congregation	Naomi Siebert
Clerk	Kate Joyce
Treasurer	Eric Johnson
Receipts Treasurer	Mark Holihan
Church Attorney	George Brant
Endowment Fund Manager	Bill Williams
Contingency Fund Manager	Tim Mauery
Capital Replacement Fund Manager	Tom Klimmeck
Superintendent of Sunday School	PRCC staff - Teri Biedke & Shelley O'Brien
Welcoming and Membership Committee Co-Chairs	Sara Born & Sue Douglass
Christian Outreach Chair	Laura Lapp
Senior Contact Co-Chairs	Kimberly Walters & Michael Proue
Chair of Memorial Gifts	Anita Rifkind
Chair of Arts and Decor	Robin Kopecky
Fellowship (Social) Committee Co-Chairs	Sarah McCarty & Dan Smith
Youth Committee Co-Chairs	Aimee Collins & Andrea Goodwin
Chair of Usher Committee	Dave Kapolnek
Faith Development (Christian Education) Co-Chairs	Shelley O'Brien & Terry Kallen

Deacons	Justin McCarty
	John Born
	Aimee Collins
	Scott Hollingsworth
	Marty McHugh
	Scott Nelson
	Scott Larson
	Terry Kallen
	Judy Foster
	Karen Nelson
	Sarah Chacko
	Dianne Meltreger
	Dave Kapolnek
	Judy Artrip
	Caroline Dase
	Naomi Siebert
	Carrie Plach
	Sarah Young
	John Davis
	Kent Wehman
	Kathy Chandler
	Mike Laginess
	Laurie Runtz
	Sally Mauery
Trustees	Bill Barsanti
	John Davis
	Mike Artrip
	Al Knoblauch
	Bill Williams
	Joe DeYoung
	Paula Mack
	Bruce Webster
	Lonn Naudzius



Park Ridge Community Church 2020 Board and Committee Members

Yellow highlight indicates new as of 2020 Annual Meeting

Board of Directors: (* indicates member of Executive Committee)

Ministers: Rev. Carol Hill* and Pastor Mollie Foster

Chair of Congregation: Thom Goodwin*

Vice-Chair: Naomi Siebert*

Clerk: Kate Joyce*

Treasurer: Eric Johnson*

Receipts Treasurer: Mark Holihan*

Church Attorney: George Brant*

Chair of Trustees: Bill Williams* (Trustees elect Chair)

Alternate Trustee:

Chairs of Deacons: _____* (Deacons elect Chair)

Alternate Deacon:

Endowment Fund Manager: Bill Williams

Contingency Fund Manager: Tim Mauery

Capital Replacement Fund Manager: Tom Klimmeck

Christian Education/ Faith Development Chair: Shelley O'Brien* and Terry Kallen*

Superintendent of Church School: Shelley O'Brien and Teri Biedke

Minister of Music: Sasha Gerritson

Chairs of Welcoming and Membership: Sara Born* and Sue Douglass*

Chair of Finance: Vice Chair - Naomi Seibert

Chair of Christian Outreach: Laura Lapp

Chairs of Senior Contact: Kimberly Walters and Michael Proue

Chair of Memorial Gifts: Anita Rifkind

President of Choir: Bill Scharringhausen

Chair of Ushers: Dave Kapolnek

Chairs of Fellowship (Social) Committee: Dan Smith and Sarah McCarty

Chair of Arts & Decor: Robin Kopecky

The Minister(s), Chair, and Vice-Chair of the Congregation shall be members ex-officio of all regular and special committees.

Arts & Decor:

Chair: Robin Kopecky (2017)

Kathy Davis

Judy Matzen

Choir - President: Bill Scharringhausen

Christian Outreach:

Chair: Laura Lapp (2019)

Paula Mack

Luan Zoellner

Cheryll DeYoung

Liz Swanson

Karen Nelson

Colleen Moriarty

Marylynn Collentine

Shelley O'Brien

Church Use Committee

Chair of Congregation: Thom Goodwin

Senior Minister: Rev. Carol Hill

Chair of Trustees: Bill Williams

Member of Welcoming and Membership Committee

Deacons (24)

Chair: _____

Justin McCarty ('16)

Terry Kallen ('18)

Naomi Seibert ('19)

Sally Mauery ('20)

John Born ('16)

Judy Foster ('18)

Carrie Plach ('19)

Mike Laginess ('20)

Aimee Collins ('16)

Karen Nelson ('18)

Sarah Young ('19)

Laurie Runtz ('20)

Scott Hollingsworth ('16)

Sarah Chacko ('18)

John Davis ('19)

Marty McHugh ('16)

Dianne Meltreger ('18)

Kent Wehman ('19)

Scott Nelson ('16)

Dave Kapolnek ('18)

Kathy Chandler ('19)

Scott Larson ('16)

Judy Artrip ('18)

Caroline Dase ('18)

Faith Development (Christian Education):

Co-Chairs: Shelley O'Brien (2018) and Terry Kallen (2019)

Liz Swanson

Teri Biedke

Kevin Plach

Siri Nelson

Sarah Young

Evan Simpson

Susie Hollingsworth

Ginny Jacobson

Jackie Tilles

Heather Simpson

Adult Ed (Lifelong Learning) Subcommittee: Anita Rifkind, Ginny Jacobson, Liz Swanson, Jackie Tilles, Liz Ewald, Wayne Ewald

Fellowship (Social) Committee (5-8 persons)

Co-Chairs: Sarah McCarty and Dan Smith (2019)

Sarah Chacko

Nancy Fabisch

Michael Proue

Lisa Irwin

Lauren Kleingers

Nicole Magnuson

Rick Benedetto

Ryan McGuffey

Eileen Riley ('20)

Finance Committee**Chair: Naomi Siebert, Vice Chair**

Eric Johnson, Treasurer

_____, Member at large appointed by Chair

Mark Holihan, Receipts Treasurer

Anita Rifkind, Memorial Gifts Chair

Fund Managers:Contingency Fund Manager: **Tim Mauery**

Endowment Fund Manager: Bill Williams

Capital Replacement Fund Manager: Tom Klimmeck

Memorial Gifts Committee:**Chair: Anita Rifkind (2017)**

_____, Trustee

_____, Deacon

_____, Altar Guild

Two members, appointed by Committee Chair

Nominations Committee:**Chair: Rev. Carol Hill****Vice Chair: Tricia Williams**

Dave Kapolnek Naomi Siebert Sarah McCarty Jan Steiner Rachel Lapp

Senior Contact**Co-Chairs: Kimberly Walters (2017) and Michael Proue (2020)**

Liz Swanson	Sandy Bowen	Kathy Davis	Karen Nelson
Luan Zoellner	Brian Keady	Jeanne Wells	Shelley O'Brien
Marlowe Kidston	Naomi Siebert		

Staff Parish Relations Committee

Bill Scharringhausen	Mary Biardo	John Orr	John Sasser
Jan Steiner			

Stephen Ministry**Leaders:** Ginny Feurer, Peggy Fergus, Katie Reboletti, Anita Rifkind, Liz Swanson

Judy Artrip	Kathy Berry	Brian Fergus	Andrea Goodwin
Julie Hennessy	John Hurd	Kate Joyce	Dave Kapolnek
Cindy Klimmeck	Darcy LeDuc	Bruce Nelson	Jane Scheuer
Ann Siena	Cathy Stewart	Jan Steiner	Lois Zitoli

Structure Taskforce:**Convener: Chris Chandler**

Tom Klimmeck	Laura Sissman	Bill Williams	Mark Holihan
Dan Smith	Rev. Carol Hill	Thom Goodwin	

Trustees (3 year terms, 3 elected annually)**Chair:** _____, **elected by Trustees**

Bill Barsanti('08)	Allen Knoblach ('18)	Paula Mack ('20)
Mike Artrip('17)	Bill Williams ('18)	Bruce Webster ('20)
John Davis('17)	Joe DeYoung ('19)	Lonn Naudzius ('20)

Creation Care Team:**Chair: Tricia Williams (2020)**

Karen Heckman	Mike Laginess	Bill Barsanti
Bob Mack	Cathy Stewart	Cathy Thompson
Liz Swanson	Ginny Jacobson	Karen Nelson
Dan Smith	Rev. Carol Hill	Sharon Kemerer

Ushers Committee:**Chair: Dave Kapolnek (2019)**

Jan Steiner	Cindy Klimmeck	Paula Mack ('19)
Sharon Kemerer	George Skoog	Laura Sissman
Bruce Nelson	Fred Siebert	Anita Rifkind
George Brant	Lonn Naudzius	Tim Lapp
Scott Nelson	Aurea Thomas('19)	Rick Thomas ('19)
Vaughn Hapeman	Wayne Tuminello	Gretchen Kapolnak
Chris Browning	Marty McHugh	Barbara Madro
Liz Ewald ('19)	Kati Weber ('20)	Charlie Giera
Mike Artrip		

Welcoming and Membership Committee:**Co- Chairs: Sue Douglass and Sara Born (2019)**

Larry Adams	Caroline Dase	Keith Reboletti	Lauren Kleingers	Julie Smith
	Cathy Stewart	Laurie Runz	Sarah Chacko	
Brian Keady	Sue Sandstrom			

Worship Support Committee:**Chair: Mary Johnson (2018)**

Ann Swindell	Siri Nelson	Alayne Richards	Dave Kapolnek
Sasha Gerritson	Teri Biedke	Sue Douglass	

Altar Guild: Ann Swindell, Siri Nelson, Mary Johnson, Doris Sikorsky**Youth Committee:****Co-Chairs: Aimee Collins and Andrea Goodwin (2019)****Pastor Mollie Foster, Associate Minister**

Kate Joyce	Hillary Larson	Terry Kallen	Siri Nelson
Scott Nelson	Naomi Siebert	Chris Chandler	Fred Seibert
Heather Simpson	Kevin Plach, Jr.	Marty McHugh	

Pastoral Services Report

Jesus said “Feed my lambs” and “take care of my sheep.” PRCC is committed to following Jesus’ challenge to care for God’s people and Pastoral Services is one of the many areas where this is put into practice regularly. Pastoral care ensures that members of our congregation stay connected to each other especially during the more challenging times of life. This is particularly important during the time of social distancing and shelter in place.

Staying connected while apart is just another way to “care for my sheep” and takes new, unique efforts to accomplish caring while apart. The committees that regularly connect with people increased ways to reach out and check-in with people as well as share information about the changes in schedule due to closing the building. The Senior Contact Committee worked on putting together a list of those most vulnerable and those living alone. They then paired up names with those willing to get groceries, make phone calls or write letters to stay in touch. Unique projects were started like making face masks and getting those distributed. Special thanks to Ann Swindell and Mary Johnson for sewing masks and for all those who distributed them. With most of the weekly interactions being done online, it was also important to connect with those who are without internet access in their homes.

Before the pandemic, personal connections were made on Sundays when the congregation is together for worship service as well as during regular weekly gatherings such as Monday Bible Study, Kindred Spirits, Stephen Ministry work and all the other scheduled events. Additionally, emails, phone calls and handwritten notes were also points of contact, all of which have increased during the shelter in place time. Before that, 2019 was a time of our regular activities as outlined here.

Senior Contact services include Medical Lending Closet; the Senior Contact committee, Kindred Spirits Café and Multi-Generation Sunday Worship. I am very grateful for all the work volunteers take on that make serving our congregation possible! Barbara Scharringhausen coordinates the Medical Lending Closet which is a vital, daily outreach to Park Ridge and beyond. Beth Parsch and Kimberly Walters have been co-chairing the Senior Contact committee for a number of years and organize regular connections with the homebound members of our congregation as well as a few special events just for our seniors such as the June ice cream social. Kindred Spirits Café meets Tuesdays at noon for programs, outreach projects, to socialize and enjoy each other’s company. Multi-Generation Sunday Worship is a meaningful time to worship God through an intentional inter-generational service. This occurs annually in mid-September.

Stephen Ministry offers one-to-one lay care for anyone seeking support through a difficult time of life. Stephen Ministers are also committed to praying together and personally for their care receivers and all those with special prayer requests. Each November the Stephen Ministry team offers a time to honor loved ones who entered life in the Resurrection. In 2019 the Service of Remembrance included over 60 names of loved ones. There are currently about 20 active Stephen Ministers and 5 Stephen Leaders meeting twice a month for supervision & support. Training for 6 new Stephen Ministers began in January 2020 and was paused when shelter in place began. Connections now are on Google Hangouts as well as personal calls from the Stephen Leaders.

Knitting Knights and the Women’s Retreat offer special times for women to connect with each other. The Knitting Knights group meets a couple times a month to make items for donations as well as to offer goods for sale at the Spirit of Christmas event. Proceeds from this was about \$1,200 this year and was used to pay for shipping of donations as well as to benefit areas of the church. The women’s retreat was held in early February 2020 with almost 40 women in attendance. It was a great opportunity for women to refresh and find renewal in a new setting and place. Women’s retreats had taken a hiatus for a number of years so it is exciting to re-engage in this practice.

How grateful I am to be part of this faith community as we respond to Jesus’ call to “feed my lambs and care for my sheep.”

In Christ’s Love,
Liz Swanson, Director of Pastoral Services

Senior Outreach Committee Report

- Three visits have been made to homebound seniors during the year, although the March visits were not made to all homebound seniors due to COVID.*
- Mailings to the entire senior congregation in November and December. **
- Birthday cards were mailed to all seniors.

CO-CHAIRS Elizabeth Parsch, & Kimberly Walters

BIRTHDAY GREETING COMMITTEE OF 1 – Marlowe Kidston

COMMITTEE MEMBERS – Sandy Bowen, Kathy Davis, Brian Keady, Karen Nelson, Shelley O’Brien, Naomi Siebert, Kimberly Walters, Jeanne Wells, Luan Zoellner and Liz Swanson.

	2019-2020
OCTOBER	Pumpkins decorated by Sunday school*
NOVEMBER	Advent Card Mailing**
DECEMBER	Cookies from cookies by the pound* by DEACONS Christmas Card Mailing**
JANUARY	n/a
FEBRUARY	Mailing - Valentines by Sunday School
MARCH	Irish Soda Bread Delivery*
APRIL	No mailing as there was a Church wide mailing done Phone calls and support as needed during COVID period.
MAY	Assume phone calls and support as needed during COVID period.
JUNE - Mobile Seniors	TBD - Ice cream social – Concerts in the Park
JULY/AUGUST	N/A

Structure Committee Report

Committee Members: Laura Sissman, Pastor Carol Hill, Thom Goodwin, Bill Williams, Mark Holihan, Tom Klimmeck, Dan Smith, Chris Chandler

The Board of Directors on November 18th, 2017 determined the need to create a task force chartered with recommending structure, roles, and practices to which Park Ridge Community Church and its Board of Directors could operate more functionally and effectively toward its vision.

This last year was a year of stabilization for Park Ridge Community Church: allowing our Senior Pastor to get settled and filling the position of Associate Pastor. That said, the Board has continued to adopt effectiveness techniques and tools. This has allowed for the Board to meet bi-monthly (from monthly) and reduce meeting duration.

Looking ahead, the Structure Committee will ask the Board to re-invest some of this recovered meeting time to focus on broader topics. This includes making measured progress toward some of the principles laid out in the book *Governance and Ministry* by Dan Hotchkiss, which has been provided to each Board Member as a resource. Specifically, we will look at our many efforts as either governance (oversight) or ministry (serving) and rethink how we can best support these two different types of efforts.

We continue to look forward to helping PRCC thrive in its pursuit of its values: learning, growing, serving, playing.

Respectfully submitted,
Chris Chandler

Trustee Report

The Park Ridge Community Church Trustees oversee the operations and the ongoing capital needs of the physical plant and property of the Church. The committee members are Mike Artrip, Bill Barsanti, Mary Biardo, Scott Collins, John Davis, Joe DeYoung, Al Knoblauch and Bill Williams.

2019 was another busy year for your Trustees. Work on replacing the windows in the Great Hall was completed during summer, 2019. The Great Hall window replacement project was initiated in 2017 by the Trustees and then Head Trustee, Dave Self. As mentioned last year, this project would not have been possible without the overwhelming support of members of the congregation. This support was exemplified by a donation at the end of the year which was made to support continuing the replacement project to include the windows in the Sanctuary building. These windows are original to the building itself which makes them seventy years old and past their useful life. As anyone who has tried to open the large windows in the Sanctuary can attest, it is past time that they be replaced. The Trustees started in February the process and were in the process of commencing an education and fundraising effort when the novel coronavirus put most of the world on pause. The Trustees and church leadership still intend to continue with the first phase this summer and are hopeful and optimistic of strong support from the congregation once life starts returning to normal.

Another major project that was completed in 2019 by the Trustees was the replacement of the roof over the Great Hall, which also included some necessary masonry repairs on the west facing elevation.

Looking to 2020 the Trustees have couple of projects they will be focused on in addition to general maintenance of the buildings and ground. One will be to the painting of the outside of the Church. This was a project expected to commence in 2019 but due to unforeseen issues with our contractor, it had to be postponed. Another project is to repair a broken drainage pipe on the Prospect side of the building. There is a strong possibility that this could be the cause of the periodic leakage that is experienced in the nursery. The trustees and our custodian are very hopeful that the need for periodic cleanup of water will be alleviated by this repair.

During 2019 the Trustees continued to address issues identified by members of the Congregation such as adding handrails to various areas in the church so that all stairs now have handrails on both sides. We also completed the project of installing windows on all doors leading to meeting areas. And with the direction and assistance of the Memorial Gifts Committee, the door to the Park Place Room was made handicap accessible. These are just examples of some of the items that Trustees are called to address. The newest part of our building is 70 years old and the Great Hall portion is almost 100 years old. In addition to specific projects, your Trustees understand clearly the importance of periodic maintenance and are doing everything they can to make sure a complete list of all periodic requirements is put together and easily available for the future. If you notice anything that appears in need of attention, please do not hesitate to fill out one of the forms located outside the main office.

Another initiative that has been started in 2020 and is expected to be a very visible part of life at PRCC is the establishment of the **Creation Care Team** which was formed in January 2020. They have met three times so far and it is obvious that there is a lot of enthusiasm for the work they expect to do as there are 12 people who have volunteered to be on the team. If you are interested in being part of this team, contact Tricia Williams at tricia.williams@parkridgecommunitychurch.org.

The mission statement for their work is:

As stewards of God's creation, we share the responsibility to care for all people and the environment in which we live. We will lead and inspire Park Ridge Community Church on a path to greater environmental and human sustainability through education and action.

We encourage a love and reverence for God's creation by:

- *Education*
- *Reducing Our Environmental Footprint*
- *Advocacy*
- *Healthful Living*

Psalm 24:1 *“The earth is the Lord’s, and everything in it, the world, and all who live in it.”*

The Trustees would like to acknowledge all the work that Reggie Pantazi did while she was a Trustee. Unfortunately, Reggie had to resign mid-year for personal reasons but the work she has done over the past years to organize and focus the efforts of the Trustees has created an invaluable base to work from. Her presence and contributions will be sorely missed. We wish her the best and look forward to seeing her back in the pews.

We would also like to sincerely thank our incredible church staff, especially Jaclyn and her assistant, Maggie, and the leadership of the church, both lay and ordained, for their support and encouragement. Thank you.

Respectfully submitted, Bill Williams, Chair of the Trustees

Usher Report

Our ushers are organized into 4 teams, each with approximately 5-7 members. Each team has a captain who is responsible for assuring adequate coverage on the Sundays for which his/her team is responsible. The usher teams each serve on a monthly basis, rotating responsibility every four months.

Our ushers are likely to be the first smiling faces that you see each Sunday morning, providing welcome to both members and visitors alike. They will answer questions and direct folk to their destinations. An usher’s typical responsibilities include: opening the church, turning on the lights, lighting the candles or assisting the acolytes. They will also: hand out weekly bulletins, assist folk with name tags, provide an attendance count, collect prayer requests, and collect tithes and offerings. Additionally, after Worship they will secure the building, extinguish the candles, and secure the offering. Most of this vital service work is done behind the scenes each Sunday morning. Our congregation is blessed to have these dedicated men and women offering their service, many of whom have done so for years.

I would like to thank the ushers and commend them for a job well done. If you would like to join our team, please contact the church office or myself.

Respectfully submitted,
Dave Kapolnek, Head Usher

Welcoming and Membership Committee Report

***Committee Chairs:** Sara Born and Sue Douglass*

***Committee Members:** Larry Adams, Sarah Chacko, Kathy Davis, Laurie Runtz, Brian Keady, Lauren Kleingers, Keith Reboletti, Julie Smith, Cathy Stewart, Sue Sandstrom*

***Staff:** Pastor Carol Hill*

We are delighted to report we received 13 new adult members and their families in summer and fall of 2019 and 4 new members in January of 2020.

Throughout the year, the Membership Committee continues to focus on the following:

- Developing and implementing ways to reach newcomers of the church
- Welcoming new members through information sessions and New Member Sundays
- Supporting our current membership

This year the committee:

- Renamed itself to be the “Welcoming and Membership Committee” to sound less pressure-filled as we introduce ourselves to newcomers and better demonstrate the purpose of the committee
- Installed new name tag holders (thank you Tom Klimmeck!) and promoted the use of name tags
- Created new postcards (thank you Sally Mauery!) to use throughout the church to share with visitors to capture their information
- Reached out to everyone without a picture in the online church directory to encourage participation
- Planned several Information Sessions and New Member Sundays
- Organized the coffee hour hosts each week to provide fellowship for the congregation

Worship Support Committee Report

Since its beginning in 2018, the Worship Support Committee has continued to bring together those areas that are responsible for the components of worship to communicate, coordinate, plan and brainstorm. Each meeting includes (1) a debrief of the previous worship services to determine what was effective, what could be improved and ideas for the future and (2) a look ahead to the coming services. We also seriously consider any feedback we have received from the congregation. We are committed to keeping a balance of maintaining PRCC traditions while pursuing new opportunities to deepen the worship experience.

The members of the group include Pastor Carol and Pastor Mollie (pastoral), Siri Nelson/Ann Swindell (Altar Guild), Sasha Gerritson (Music), Gretchen Kapolnek/Judy Artrip (Deacons) Liz Swanson (Stephen Ministry), Teri Biedke / Shelley O'Brien (Sunday School), David Kapolnek (Ushers), Sandy Bowen and Sue Douglass. The Membership Committee is copied on all meeting minutes.

Soli Deo Gloria,
Mary Johnson, WS Committee Chair

Youth Committee Report

Co-Chairs: Aimee Collins, Andrea Goodwin

Staff: Pastor Mollie Foster

Committee Members: Chris Chandler, Heather Simpson, Hillary Larson, Kate Joyce, Kevin Plach, Marty McHugh, Naomi Siebert, Fred Siebert, Scott Nelson, Siri Nelson, Terry Kallen

This past fiscal year our Youth Committee has made tremendous strides into the future while continuing to celebrate and delight in PRCC Youth Ministry traditions.

In July of 2019, seven youth and seven leaders traveled to Warrensburg, NY to participate in the annual Mission Trip, which was a meaningful experience for all! We celebrated fall with the unanimous congregational approval of adding Pastor Mollie Foster to our PRCC Clergy and Staff team with her specific responsibilities including leading our youth and children's programming efforts. Our beloved community Pumpkin Patch fundraiser brought in record numbers and was served by a combination of experienced "Patchers" who spent countless loving hours passing the torch of knowledge to many new faces and families in our congregation.

Throughout the fall, Pastor Mollie brought her energy and ideas to the Youth Group, Confirmation and Sunday School programs increasing the total number of PRCC youth engaged from seven (7) during the 2018-19 fiscal year to over twenty-five (25).

The Cookies by the Pound fundraiser in December was a success, in terms of dollars raised, the visibility it provided for us to share our desire to refresh 'Heaven' as a welcoming and useful youth space and as an opportunity for us to advertise the June 2020 Mission Trip planned for Honduras with Living Waters International.

Throughout the winter and spring, Heaven was indeed refreshed into a beautiful new space with help from congregants and youth alike. Our congregation came together to raise the funds needed to support our international mission trip goals through a variety of incremental fundraising efforts, showing us all how much our community at large values the growth and spiritual education of our young people. Meanwhile, our committee worked together behind the scenes to develop a Mission Statement on PRCC Mission Trips that we can share with the growing numbers of families and youth that are flocking to PRCC for spiritual nourishment.

We look forward to wrapping up this fiscal year with a joyful heart, blessed beyond measure with faithful leadership, curious and engaged youth and a supportive church body. We lean into the 2020-21 fiscal year with excitement for all God has in store for us.







PARK RIDGE COMMUNITY CHURCH

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